



IJM AUSTRALIA - PROPOSAL TO FUNDRAISE

Revised: November 2018

IJM

Thank you for your support of IJM Australia. In order to receive your **Authorisation to Fundraise**, please complete this form and return by email to **contact@ijm.org.au**.

Name: _____

Organisation/Company (if relevant): _____

Address: _____

Phone: Mobile/Home: _____ Email: _____

Title of fundraising activity or event: _____

Please provide a brief outline of your proposed fundraising activity or event:

Venue: _____

Date: _____ Finish date: _____ Time (if relevant): _____

Estimated number of participants: _____

Fundraising activity:
(e.g. raffle, sponsorship, collecting donations, percentage of business profits)

Please tick here if there are potential event **participants under the age of 18**. It is your responsibility to notify us of these minors, so we can be sure to unsubscribe them from any age inappropriate communication.

Please provide detailed information on how the income/proceeds of your fundraising activity will be allocated to IJM Australia:

100% to IJM Australia / income less costs / income split with other charity / other:

Please note: If tax receipts are required for donations to IJM Australia, this information needs to be returned to IJM Australia as outlined in the Fundraising Guidelines.

Do you or the premises you are using have public liability insurance? Yes / No
(If yes, please attach a copy of the certificate of currency.)

Would you like to subscribe to our email updates? Yes / No

Can we promote your fundraising activity? Eg on social media, in newsletters etc Yes / No

YOUR UNDERSTANDING AND AGREEMENT

As a registered charity, I understand that IJM Australia is subject to strict fundraising controls.

By undertaking fundraising activities to support the work of IJM Australia Ltd I acknowledge that I as the Fundraiser have read, understood and accepted the requirements and conditions outlined in this guide and by IJM Australia Ltd, and agree that any fundraising activities I undertake, coordinate or engage in will be compliant with the guidelines and requirements as well as the obligations and regulations relating to fundraising in my state.

I agree that the fundraising event/activity will be conducted in the name of the Fundraiser and is the sole responsibility of the Fundraiser. IJM Australia will not take on ownership or coordination of the event/activity and I indemnify IJM Australia from any liability incurred as a result of a claim, incident or activity conducted.

I agree to conduct my fundraising event/activity in accordance with these and in a manner which upholds the integrity, professionalism and values of IJM Australia.

I agree not to accept inappropriate company sponsorship or donations or in-kind support for the activity and agree not to be involved in any form of illegal activity, violence, aggression, undue risk-taking or in an activity that is seen to degrade, demean or exploit people in any way.

I understand that IJM Australia reserves the right to withdraw approval for the fundraiser/event at any time if there is a likelihood that the activity/event fails to adhere to any of IJM Australia's Guidelines, and will do so in writing.

I acknowledge that I am in proper physical and mental condition to conduct the fundraising activity/event and voluntarily agree to the risks associated with conducting the activity/event.

I understand that I cannot make a claim against IJM Australia for any damage, loss or injury arising at or from the fundraising event/activity outlined in this proposal.

I am aware that this and other relevant documentation may need to be provided to the relevant government departments, meaning that IJM Australia and the person or organisation as nominated in this proposal to be fundraising on behalf of IJM Australia can be audited at any time, to ensure that fundraising conditions are met.

I understand that to resolve any disputes between parties, complaints or grievances must be submitted in writing to IJM Australia.

Please tick the box to the right to confirm that you have read IJM Australia's Privacy Policy
View the policy at: <https://www.ijm.org.au/privacy-policy/>

I declare that all details on this form are correct to the best of my knowledge.

Signature (or signature of parent or guardian if you are under the age of 18 years)

Print name: _____

Date: _____

Thank you for joining us in the fight to put slavery out of business, FOR GOOD.

For more information regarding fundraising, please call 1300 045 669 or email contact@ijm.org.au.

INTERNAL USE ONLY

Date Received:		Event/activity approved:	Yes / No
Received By:		Signature of Authority:	
Fundraiser Number:		Print Name:	
Saved in eTap:		Date ATF Letter Sent:	