



Ethical Procurement and Purchasing Policy

International Justice Mission Australia

1 INTRODUCTION

IJM Australia endeavours to ethically procure and purchase resources to mitigate against the risks of unsafe workplaces, forced labour, enslavement and exploitation within the supply chain. While supply chain transparency is an ongoing challenge, companies are increasingly investing in supplier relationships and prioritising ethical procurement and purchasing practices.

Aligned with IJM's priority to protect the poor from violence, this policy for best practice aims to establish an ethical code that guides IJM purchases away from issues of supply chain corruption.

2 GOALS

Within the limitations of a small business structure, IJM can strive to ensure purchases are made from organisations with a certain standard of supply chain transparency by working towards the following goals.

Short Term:

- Attain recognition as a Fairtrade supporting office by purchasing Fairtrade verified products¹ (outlined in 3. SCOPE)
- Verify the transparency of existing Apparel purchasing partnerships, aligning with the 2017 Ethical Fashion Report² standards where possible
- Increase an understanding of suppliers' operations
- Create a framework to document and record sources of purchases with the aim of increasing partnerships with providers with greater transparency where the option is available

Long Term:

- Establish partnership with Baptist World and their Ethical Fashion platform
- Prioritising review of supply chains prior to making purchases in all areas
- Source other ways of contributing to the implementation of a sustainable ethical procurement and purchasing structure.

¹ <http://fairtrade.com.au/en-au/get-involved/in-your-workplace>

² P. 48 'Brand Index' <https://baptistworldaid.org.au/resources/2017-ethical-fashion-guide/>

3 SCOPE

Purchases	Sources
<p>Apparel (e.g. cotton t-shirts, bags...)</p>	<p><i>Previous Approved Providers:</i></p> <ul style="list-style-type: none"> ○ Freeset- Liminal Apparel³ (A-)⁴ (Cotton Shirts- APG 2017, JAs) <p><i>Potential Providers:</i></p> <ul style="list-style-type: none"> ○ OCCC Apparel⁵ ○ Fairtees- Arcade Screenprint⁶
<p>Food Purchases (e.g. tea, coffee, chocolate...)</p>	<ul style="list-style-type: none"> ○ Fairtrade Approved purchases⁷
<p>Office Utilities (e.g. Officeworks- stationary, paper...)</p>	<p><i>*current lack of available research on the chain transparency of office utilities</i></p>
<p>Other Paraphernalia (e.g. merchandise- mugs, lanyards...)</p>	<p><i>*current lack of available research on the chain transparency of other paraphernalia - traceability difficulty as purchases are through differing online sources</i></p>

³ <https://liminalapparel.wordpress.com/page/4/>

⁴ Strive to purchase within the scope of higher categorised benchmarks that are disclosed the Ethical Fashion Report 2017

⁵ <https://www.occapparel.com.au/>

⁶ http://organicfairtradeclothing.com.au/?_ga=2.242253895.43283759.1495763443-2097400616.1495763443 - <https://arcadescreenprinting.com.au/>

⁷ <http://fairtrade.com.au/For-Business/Sustainability-in-your-supply-chain>

POLICY VERSION

Version	Date
1	10/05/18
2	n/a